

Student Awards Agency for Scotland

Public Services Reform (Scotland) Act 2010 Publication of information for Financial Year 2010/11

SAAS expenditure over £25,000 for October 2010 – March 2011

Payee	Amount Paid	Date Paid	Account code description
Computacenter	33,130.07	19/10/2010	Computer Maintenance
Arlington Business Parks Partnership	107,155.59	26/10/2010	Rent
Harper Macleod	39,353.92	10/01/2011	Legal & Outlays
Harper Macleod	36,675.75	17/01/2011	Legal & Outlays
Arlington Business Parks Partnership	109,435.50	02/02/2011	Rent
BT Syntegra	64,080.00	06/04/2011	ICT Software licences
BT Syntegra	57,480.00	06/04/2011	ICT Software (excl Licences)
Digital Communication Systems Ltd	26,226.00	19/04/2011	Computer Maintenance
Digital Communication Systems Ltd	121,665.38	19/04/2011	IT Hardware

SAAS disclosed expenditure for the period October 2010 – March 2011

Disclosed expenditure area	Amount
Hospitality	£ 5,241.75
External consultancy	£ 8,878.80
Foreign travel	£ 3,416.70
Communications	£ 33,598.50

The communication costs detailed above relate to staff costs within the Funding Awareness team. The role of the Funding Awareness team is to raise the awareness of SAAS and this includes providing information about the funding we provide to students, their parents, staff at schools, colleges and universities. To do this we use our website, publicity materials, social networking sites, presentations and information stands at events across Scotland.

The foreign travel costs result from the Funding Awareness team's activities in supporting Scottish higher education at events in Europe and the consultancy costs relate to IT consultancy.

SAAS has introduced a number of projects to improve efficiency:

- New student support processing system
- Automated password recovery process
- Supporting information requested in photocopy rather than original form – reducing risk to student and reducing return costs.