



Student Awards Agency for Scotland

Gyleview House, 3 Redheughs Rigg, Edinburgh, EH12 9HH

Telephone: 0300 555 0505 Fax: 0131 244 5887

website: www.saas.gov.uk

Household income for the year ended 5 April 2012

Please fill in the form using a **black pen**.

If you have no income in any of the categories, you must write the word 'NONE' in the appropriate box(es) and tell us why you have no income in the box below .

Reason for zero income

To support the entries you have made on the form, if you are employed or unemployed, you should send us Form P60 issued by your employer or Form P60U issued by the Department for Work and Pensions. If you have income from self-employment or property, you should send us the appropriate 'Her Majesty's Revenue and Customs' Certificate of Self-Assessment. **Please send in clear photocopies and not originals. We destroy all documents after 30 days.**

Person 1 Father, Husband, Wife, Civil Partner, Partner, Stepfather, Parent's Partner

Person 2 Mother, Stepmother, Parent's Partner

If you have not entered income details for both person 1 and person 2, please tell us why (you must send us the relevant evidence that proves your single status)

Student's name: Ref number: «student's ref no or team number» Date of birth.....

University/College:

Person 1 name and relationship to you:

National Insurance Number:

Person 2 name and relationship to you:.....

National Insurance Number:

Address:

Post Code

Total gross income

PAYE income for year ending 5 April 2012 from salary, wages, commission, bonuses and overtime. Write the total **before** deduction of income tax, National Insurance and superannuation contributions.

Net Profit from self-employment income from year ending between 6 April 2011 and 5 April 2012.

Taxable income from property and land

Income from Working Tax Credit (do not include Child Tax Credit or Child Benefit)

Income from private, employers or retirement pensions

Social Security benefits, including pensions and allowances (enter yearly amount)

	Person 1	Person 2
PAYE income	£	£
Net Profit from self-employment	£	£
Taxable income from property and land	£	£
Income from Working Tax Credit	£	£
Income from private, employers or retirement pensions	£	£
Social Security benefits	£	£



Income from Bonds and Trusts

£	£
£	£
£	£
£	£

Interest from Bank and/or Building Society and/or Investments

Dividends received

Other income (do not include Child Tax Credit or Child Benefit)

Please indicate whether other income includes maintenance payments

Deductions allowed from household contribution

- 1.Details of sons and daughters who depend only on you.
- 2.Details of maintenance payments paid to another household on behalf of a student.

1. Name of dependant <i>(please remember to send us a copy of their birth certificate) DO NOT SEND ORIGINALS AS WE DESTROY ALL DOCUMENTS AFTER 30 DAYS)</i>	Date of birth	Name of school they will attend in session 2012-2013
2. Name of student receiving maintenance payments	Date of birth	Amount of maintenance paid out in year ending 5 April 2012

Declaration of household income

- To the best of my knowledge and belief, the information I have given on this form is complete and accurate.
- I agree to give you any more information that you may ask for.
- I will tell you immediately if my circumstances change in any way that might affect this application for support.
- I understand that if I give you false information, or do not give you complete information, you may prosecute me and withdraw the support.

Signature of person 1 or 2

Date

We may prosecute you if you give false information.

NOTE: Please note that you will only have to send us proof of income and deductions if this is the first time the student has applied for income-assessed support or if you have requested a current income reassessment. However, we may ask you to send us proof later as part of our Quality Assurance process. PLEASE REMEMBER TO SEND COPIES ONLY AS WE DESTROY ALL DOCUMENTS AFTER 30 DAYS.

